

**REGULAR MEETING
BOARD OF LIBRARY DIRECTORS
AURORA (ILLINOIS) PUBLIC LIBRARY**

July 13, 2011

CALL TO ORDER: at 7:00 p.m.

Present: Trustees Jeffery Butler, Norma Gobert, Richard Hawks, Walt Meinert and John Savage

Absent: Trustees Jeffery Redding, Anthony Stanford, Norma Vazquez and Jill Wold

Also present are Library Director Eva Luckinbill, Main Library Coordinator Elizabeth Bumgarner, Business Manager Kathleen Fennell, Public Information Manager Amy Roth, and Administrative Assistant Nicoletta Palmeri

ADDITIONS TO AGENDA:

Remove Interior Design Services approval from the agenda.

MINUTES OF THE PREVIOUS MEETING:

Mr. Hawks moved, seconded by Mrs. Gobert to approve the minutes of the June 8, 2011 meeting as written.

All in favor.

Motion carried.

MINUTES APPROVED

COMMUNICATIONS

Mrs. Luckinbill passed around the communications folder and the June 2011 publicity "news clippings" information binder collected by Amy Roth. Additional communication pieces are covered in the Committee and Director's Reports.

The Library and River's Edge Café is sponsoring *Storytime* at The River's Edge Café on Friday, July 22, 2011 at 11:00 a.m.

The Third Annual Teen Talent Show Competition Finals will be held at Copley Theatre on Saturday, August 13, 2011 at 2:00 p.m. with KISS FM radio personalities.

A retirement party will be held for Millie Taylor on Friday, July 15, 2011 from 2 - 4 p.m.

Memorial Service will be held on July 30, 2011 for Rebecca Thompson who passed away on July 3, 2011. Rebecca was employed at the Main library for 11 years.

Mrs. Luckinbill received a phone call from Bob Cotner asking her how to donate materials from his private collection to the library.

Finance

Mr. Hawks moved, seconded by Mr. Meinert to approve the Aurora Public Library monthly expenditures as listed on the Authorization Sheet for the period June 9, 2011 through July 13, 2011 in the amount of \$1,161,572.86.

Roll call on motion:

Yes: Butler, Gobert, Hawks, Meinert, Savage

No: none

Absent: Trustees Redding, Stanford, Vazquez, Wold

Abstained: none

Motion carried.

PAYMENT OF BILLS

Mr. Savage said he's had discussions with some City of Aurora staff who have pointed out that we may see assessed valuation in property reduced by 4-5 % or more next year.

The Aurora Public Library 2010 Annual Financial Report prepared by Sikich was distributed to the board members.

Building & Grounds

No committee report.

John Savage updated the board members of discussions held with Cordogan, Clark & Associates regarding the new building's exterior design, cost estimates and interior space design. Cordogan, Clark & Associates will go back to the drawing board to deliver a couple of different options for the exterior and interior space designs. Mr. Butler, Mrs. Luckinbill, Mr. Savage and Cordogan, Clark & Associates will meet next week to discuss mechanical and revised interior/exterior designs. By the end of summer, we will have a conceptual idea of what the new library will look like, stated Mr. Savage.

Mr. Savage confirmed thirteen Requests for Qualifications (RFQ) for Interior Design Consultants were received for the new library building project. Three finalists were chosen: 1) KDI Design, 2) Cordogan Clark & Associates, and 3) Engberg Anderson for interviews to be held on Tuesday, July, 19, 2011 at 1:30 p.m. in the multi-purpose room. Recommendations will be presented at the next board meeting.

Mr. Savage also indicated the next Request for Qualifications is for Technology Consultants.

Mr. Butler would like Cordogan, Clark & Associates (CCA) to attend the August 10, 2011 board meeting to update the board with the new building designs.

Technology

No committee report.

Amy Roth noted the re-design of the new Website is almost completed - an estimated completion date is August 15, 2011. An announcement should be ready for the August 2011 newsletter.

Advocacy/Community Support

No committee report.

Marge Nichols reported that the APL Foundation held an Essay Contest “How Has the Aurora Public Library Enriched Your Life.” Eighteen submittals were received; Anthony Desmond and T’Prinn Ingram were the teen winners.

Eight people have volunteered to assist with the APL Foundation “Imagine....the possibilities event on October 28, 2011.

The APL Foundation is continuing to ask for support in donating to this year’s fundraising event. A flyer was distributed to the board members with ideas for baskets and party (Cocktails for a Cause) events.

Jerold Panas, Linzy & Partners, Inc. submitted a draft of the case for support for the capital campaign for Laura Stoney and Eva Luckinbill to review.

A repeat of the first Citizens Advisory Board is scheduled for Tuesday, July 19, 2011 at 6:30 p.m. in the multi-purpose room. The second meeting will be held Monday, August 1, 2011 at 6:30 pm. at West Branch.

Library & Personnel

No committee report.

Total Circulation statistics increased 5% during the month of June. The public is continuing to look to the library for enrichment and entertainment.

A team will be established for the upcoming collective bargaining agreement negotiations noted Mrs. Luckinbill. Bobby Holzwarth, labor attorney will assist the library during the collective bargaining agreement negotiations. Carla Williams is AFSCME’s new union representative.

EXECUTIVE SESSION

None

DIRECTOR’S REPORT

RAILS (Reaching Across Illinois Library System) is in place.

DLS is hosting a Trustee Workshop in Geneva. Mrs. Luckinbill will email the trustees information regarding this workshop.

The Aurora Chamber of Commerce Putt-Putt event will be held on July 14, 2011 at 3:00 p.m. The library is Cyber-hole #6.

Amy Roth stated The Strathmore Company (newsletter printing company) proposed the possibility of adding paid advertisements in the newsletter to reduce printing costs. Further discussions will be held with Amy Roth, Mrs. Luckinbill and representatives from The Strathmore Company.

FORMER BUSINESS

None

NEW BUSINESS

ADJOURNMENT:

Mrs. Gobert moved, seconded by Mr. Hawks to adjourn at 7:45 p.m.

All in favor.

Motion carried.

ADJOURNMENT

CERTIFIED TO BE A TRUE COPY

Secretary, Board of Directors

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