

**REGULAR MEETING
BOARD OF LIBRARY DIRECTORS
AURORA (ILLINOIS) PUBLIC LIBRARY**

August 10, 2011

CALL TO ORDER: at 7:00 p.m.

Present: Trustees Jeffry Butler, Norma Gobert, Richard Hawks, Walt Meinert, Jeffrey Redding, Anthony Stanford, Norma Vazquez and Jill Wold

Absent: Trustee John Savage

Also present are Library Director Eva Luckinbill, Main Library Coordinator Elizabeth Bumgarner, Business Manager Kathleen Fennell, Public Information Manager Amy Roth and Administrative Assistant Nicoletta Palmeri

ADDITIONS TO AGENDA:

Mike Konopka, John Cordogan and Adrian Benet from Cordogan, Clark & Associates presented schematic interior design plans and preliminary conceptual exterior plans for the new main library.

Wayne Dixon, Linda Whitmill and Amy Roth presented the new website redesign which will be launched on Monday, August 15, 2011. The committee improved the color scheme and placement of items, added two tool bars with drop downs, added a slide show for events and programs, and an option to select a language: English/Spanish. Expanded directories, reference tools and popular websites were also updated. The library's new website address is aurorapubliclibrary.org.

MINUTES OF THE PREVIOUS MEETING:

Ms. Wold moved, seconded by Mr. Hawks to approve the minutes of the July 13, 2011 meeting as written.

All in favor.

Motion carried.

MINUTES APPROVED

COMMUNICATIONS

Mrs. Luckinbill passed around the communications folder and the July 2011 publicity "news clippings" information binder collected by Amy Roth. Additional communication pieces are covered in the Committee and Director's Reports.

Debra Stombres created a (QR) Quick Response code for the library which will appear in the Fall 2011 Newsletter.

Mrs. Luckinbill noted the board members are invited to RC Wegman's Summer Picnic BBQ Bash on Wednesday, August 17, 2011 at noon.

Finance

Mr. Hawks moved, seconded by Mr. Meinert to approve the Aurora Public Library monthly expenditures as listed on the Authorization Sheet for the period July 14, 2011 through August 10, 2011 in the amount of \$ 870,903.24

Roll call on motion:

Yes: Butler, Gobert, Hawks, Meinert, Redding, Stanford, Vazquez, Wold

No: none

Absent: Trustee Savage

Abstained: none

Motion carried.

PAYMENT OF BILLS

Building & Grounds

No committee report.

On July 19, 2011, interviews were held with KDI Design, Inc., Engberg Anderson, Inc. and Cordogan, Clark & Associates for interior design services for the new main library project. Mr. Butler requested the board to enter into contract negotiations with KDI Design, Inc.

Mr. Hawks moved, seconded by Mr. Redding to move forward to negotiate a contract with interior design consultants KDI Design, Inc.

All in favor.

Motion carried.

APPROVAL TO ENTER INTO CONTRACT NEGOTIATIONS WITH KDI DESIGN, INC. FOR INTERIOR DESIGN SERVICES

On August 17, 2011, KDI Design, Inc. and Ms. Bumgarner will tour all library locations.

Mrs. Luckinbill reported lightning struck a chiller at the Eola Road Branch and was repaired.

A meeting is scheduled on Tuesday, August 16, 2011 with Mayor Weisner and staff, Mr. Butler, Mr. Savage and Mrs. Luckinbill to discuss interior space and parking spaces for the new main library.

Technology

No committee report.

Mrs. Luckinbill reminded the board members the old servers will need to be replaced in the next couple of months.

Advocacy/Community Support

No committee report.

Mrs. Gobert reminded the board members not to forget to attend the Aurora Public Library Foundation Meetings. Mrs. Gobert and Mr. Stanford signed on for the August 22, 2011 meeting, Mr. Savage and Mr. Redding on October 24, 2011 and Mr. Meinert on November 24, 2011.

Bonnie Seby stated CAG's (Citizens Advisory Group) second meeting was held on August 1, 2011 with approximately 25-29 members in attendance. Cordogan, Clark & Associates provided the group with an overview of the schematic interior design plans. Continued comments and discussions from the group regarding parking, library services, programs for seniors and increased computer access were received.

The next CAG meeting is scheduled for mid to late September stated Ms. Seby.

Mrs. Luckinbill noted the Aurora Public Library Foundation is continuing to work on the case for support for the capital campaign. A letter will soon be mailed to community members to solicit their support for the main library. Mr. Butler asked for the board to be open to naming opportunities from the community and businesses for sections of the new main library. Some areas attractive to community members may include teen space, special collections, study rooms, multi-purpose room, media room and an early literacy area.

Library & Personnel

No committee report.

Trustee Jeffrey Redding will represent the board with the upcoming collective bargaining agreement negotiations.

EXECUTIVE SESSION

None

DIRECTOR'S REPORT

As noted in the July 2011 Director's Report, there were over 87,000 website page hits, just over 500 Facebook friends, over 100 Teen Facebook friends and almost 300 email blast subscribers. Total registered card holders is approaching 70,000 stated Mrs. Luckinbill.

The 3rd annual Teen Talent Show Competition will be held on August 13, 2011 at 2:00 p.m. at Copley Theater.

FORMER BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT:

Mr. Hawks moved, seconded by Mrs. Gobert to adjourn at 8:52 p.m.

All in favor.

Motion carried.

ADJOURNMENT

CERTIFIED TO BE A TRUE COPY

Secretary, Board of Directors

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