

**REGULAR MEETING
BOARD OF LIBRARY DIRECTORS
AURORA (ILLINOIS) PUBLIC LIBRARY**

October 12, 2011

CALL TO ORDER: at 7:00 p.m.

Present: Trustees Norma Gobert, Richard Hawks, Walt Meinert, Jeffrey Redding, John Savage, Norma Vazquez and Jill Wold

Absent: Trustees Jeffry Butler and Anthony Stanford

Also present are Library Director Eva Luckinbill, Main Library Coordinator Elizabeth Bumgarner, Public Information Manager Amy Roth and Administrative Assistant Nicoletta Palmeri

ADDITIONS TO AGENDA: None

MINUTES OF THE PREVIOUS MEETING:

Mr. Hawks moved, seconded by Mr. Meinert to approve the minutes of the September 14, 2011 meeting as written.

All in favor.

Motion carried.

MINUTES APPROVED

PUBLIC COMMENTS:

Patron Claudia Gates addressed the Library Board of Directors regarding poor service at the Eola Road Branch.

COMMUNICATIONS

Mrs. Luckinbill passed around the communications folder and the September 2011 publicity "news clippings" information binder collected by Amy Roth. Additional communication pieces are covered in the Director's Report.

Finance

Mr. Hawks moved, seconded by Mr. Redding to approve the Aurora Public Library monthly expenditures as listed on the Authorization Sheet for the period September 15, 2011 - October 12, 2011 in the amount of \$ 874,537.86.

Roll call on motion:

Yes: Gobert, Hawks, Meinert, Redding, Savage, Vazquez, Wold

No: none

Absent: Trustees Butler and Stanford

Abstained: none

Motion carried.

PAYMENT OF BILLS

Mrs. Luckinbill stated the projected revenues for 2012 are \$10,353,260 down \$673,940 compared to last year. The proposed budget for 2012 is \$10,652,301 slightly above the expected revenues with little concern from the city finance department. Various budget lines have been trimmed including professional fees/librarian services, building and grounds, travel and professional development, office supplies and other categories from main library. Overall, library materials were not reduced. Mrs. Luckinbill reminded the board that many city departments reduced their budget in 2010 by 5%. This year their proposed budget remains the same as 2010.

Mr. Savage stated that discussions and presentations continue to be held with the aldermen and various groups throughout the city so they are well informed about the need for and plans for the new main library. Presentations have been well received stated Mr. Savage. He anticipates the library will receive letters of endorsement from many groups including the Chamber groups, Unions, Urban League and Aurora First.

The library aspires to receive support of the alderman before they go before the Finance Committee Agenda for Tuesday, October 25, 2011.

EXECUTIVE SESSION

Ms. Wold moved, seconded by Mr. Hawks to go into Executive Session at 7:23 p.m. Reconvened from Executive Session at 8:30 p.m. During Executive Session the board discussed a personnel issue and collective bargaining negotiations.

Building & Grounds

No committee report.

Technology

No committee report.

Mrs. Luckinbill noted the Request for Proposal (RFP) for a telecommunications system was issued for the library's existing four-building system. Eight vendors attended the non-mandatory meeting and walkthrough on Tuesday, October 4, 2011. The RFP due date is Friday, October 14, 2011 by 3:00 p.m., delivered to the Aurora Public Library, Business Office.

A Request for Qualifications (RFQ) for Technology Design Services for the new main library will be advertised within the next month or two stated Mrs. Luckinbill.

KDI Design, Inc.'s contract for interior design services has been reviewed and approved by the library attorney. The contract will be signed when financing is secured.

Advocacy/Community Support

No committee report.

The fundraiser, Imagine..... the possibilities, A Magical Evening will be held on Friday, October, 28, 2011 at 6:30 p.m. at the Eola Road Branch. The proceeds will benefit children's services. Tickets are available for purchase online.

Trustees Mr. Redding and Mr. Savage are scheduled to attend the Aurora Public Library Foundation meeting on Monday, October 24, 2011 at 5:30 p.m. at the Eola Road Branch. Mrs. Gobert will send an email reminder to Mr. Redding and Mr. Savage.

Library & Personnel

No committee report.

The FY2012 Per Capita Grant application will be mailed October 14, 2011 to the Secretary of State.

Recently Mr. Cotner sent a letter to Mrs. Luckinbill inquiring about the library's interest in his valuable Robert Frost collection. He asked the library to appraise the books and have a final disposition by December 1, 2011. An appraisal could cost a couple of thousand dollars; however, the image value of owning this Special Collection could be significant to the library and attractive to a private citizen for securing a special collection in the new library. The library board determined that Mr. Cotner would have to obtain the appraisal and inform the library of its value. Mrs. Luckinbill also stated that Mr. Cotner already has donated to the library his entire book and ephemera collection on and about Vernon Lewis Parrington, the only Auroran to have received the Pulitzer Prize.

DIRECTOR'S REPORT

Circulation statistics have increased again by 5% compared to September 2010. Total Cardholders are down a bit compared to last year from 64,983 to 63,608.

Mrs. Luckinbill met with Bruce Fraser, School District 129 Librarian who acknowledged that Dr. Ryland, Superintendent of Schools is optimistic about the developments of the new main library.

FORMER BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT:

Mr. Redding moved, seconded by Mr. Hawks to adjourn at 8:56 p.m.

All in favor.

Motion carried.

ADJOURNMENT

CERTIFIED TO BE A TRUE COPY

Secretary, Board of Directors

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