

**RESCHEDULED MEETING
BOARD OF LIBRARY DIRECTORS
AURORA (ILLINOIS) PUBLIC LIBRARY**

**AUGUST 31, 2016
AMENDED**

CALL TO ORDER: at 6:00 p.m.

Present: Trustees Jeffrey Butler, Norma Gobert, Richard Hawks, Maria Lozano, Walt Meinert, Archie Needam, John Savage, Andrew Smith

Absent: Trustee Stewart Beach

Also present were Executive Director Daisy Porter-Reynolds, Deputy Director Michaela Haberkern, Administration Manager Kathleen Fennell, Director of Operations Linda Whitmill, Foundation Manager Laura Stoney and Administrative Assistant Nicoletta Palmeri

ADDITIONS TO AGENDA: None

MINUTES OF THE PREVIOUS MEETING:

Walt Meinert moved, seconded by Norma Gobert, to approve the minutes of the August 3, 2016, meeting as written.

All in favor.

Motion carried.

MINUTES APPROVED

MINUTES OF THE COMMUNITY MEETING:

Richard Hawks moved, seconded by Norma Gobert, to approve the minutes of the August 8, 2016, meeting as written.

All in favor.

Motion carried.

MINUTES APPROVED

PUBLIC COMMENTS:

Public comments were heard regarding the reduction of staff, hours and services at the Aurora Public Library.

COMMUNICATIONS:

The August 2016 publicity “news clippings” binder collected by Amy Roth was passed around.

COMMITTEE REPORTS:

Finance

Richard Hawks moved, seconded by Andrew Smith, to approve the Aurora Public Library monthly expenditures as listed on the Authorization Sheet for the period July 28, 2016 through August 31, 2016 in the amount of \$790,294.85.

Roll call on motion:

Yes: Butler, Gobert, Hawks, Lozano, Meinert, Needam, Savage, Smith
No: None
Absent: Beach
Abstained: None
Motion carried.

PAYMENT OF BILLS

Technology

No report

Building & Grounds

No report

Policy & Personnel

No report

Approximately 450 community surveys have been completed. The Strategic Planning Committee is in the process of consolidating the different aspects of the results for a presentation to the Board on Friday, September 30, 2016. The off-site strategic planning meeting will focus on what and where the library would like to be in the next five years.

STAFF REPORTS

Executive Director Daisy Porter-Reynolds – We have just completed 58% of the 2016 budget year. We are 51% on target budget wise.

Total circulation is up 17% compared to July 2015. Santori circulation is up 8%, Eola Road Branch 15%, West Branch 3%, the Bookmobile 18% and the Express Center is down 26%. Digital circulation is up 29% over last July.

Communications Manager Amy Roth – The Fall newsletter has been distributed. Aurora residents will receive their copy in the next few days. The 58th Annual Art League Show begins Friday, September 2nd through Friday, September 9th. September First Friday event set up is at noon on September 1. The month of September is suicide awareness month “Shine a Light on Suicide.”

Foundation Manager Laura Stoney – The Foundation is on track with Kiwanis Shining Bright Literacy Program and SPARK in an effort to put books in the hands of needy kids in Aurora. Participants will be invited to receive their first books on Monday, September 19, 2016, in the Kiwanis Children Center. Contact Laura Stoney to learn how to sponsor a child for just \$33.33 a school year. The Sweet 16 Gala will be held on Saturday, October 15th, at the Santori Library.

FORMER BUSINESS: None

NEW BUSINESS:

The finance committee recommended Stumm Insurance as the library’s new broker of record for employee benefits noted Daisy Porter-Reynolds.

Richard Hawks moved, seconded by Jeffry Butler, to approve Stumm Insurance as the new broker of record for employee benefits. Our previous broker resigned their contract.

Roll call on motion:

Yes: Butler, Gobert, Hawks, Lozano, Meinert, Needam, Savage, Smith

No: None

Absent: Beach

Abstained: None

Motion carried.

**APPROVED STUMM INSURANCE AS BROKER OF RECORD
FOR EMPLOYEE BENEFITS**

The finance committee recommended RC Wegman Construction, as the construction manager to build out the shell space on the third floor of Santori for the Church Road move noted Daisy Porter-Reynolds. RC Wegman will handle all the subcontractors' bids.

Richard Hawks moved, seconded by Jeffrey Butler, to approve RC Wegman as the construction manager for the build out of the shell space at Santori.

Roll call on motion:

Yes: Butler, Gobert, Hawks, Lozano, Meinert, Needam, Savage, Smith

No: None

Absent: Beach

Abstained: None

Motion carried.

**APPROVED RC WEGMAN CONSTRUCTION AS THE CONSTRUCTION
MANAGER FOR SHELL SPACE AT SANTORI**

EXECUTIVE SESSION: None

ADJOURNMENT:

Norma Gobert moved, seconded by Richard Hawks, to adjourn at 6:25 p.m.

All in favor.

Motion carried.

ADJOURNMENT

CERTIFIED TO BE A TRUE COPY

Secretary, Board of Directors

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