

**RESCHEDULED MEETING
BOARD OF LIBRARY DIRECTORS
AURORA (ILLINOIS) PUBLIC LIBRARY**

AUGUST 15, 2017 (Rescheduled from August 23, 2017)

CALL TO ORDER: at 6:00 p.m.

Present: Trustees Jeffry Butler, Joe Filapek, Maria Lozano, Avis Miller, Archie Needam, John Savage, Eva Serrano and Andrew Smith

Absent: None

Also present Executive Director Daisy Porter-Reynolds, Deputy Director Michaela Haberkern, Director of Neighborhood Services Heather Sturm, Administration Manager Kathleen Fennell, Human Resources Manager Brenda Blough, Communications Manager Amy Roth, Foundation Manager Laura Stoney, Digital Services Manager Himanshu Trivedi, Director of Operations Linda Whitmill and Administrative Assistant Kim Gautschi

Brittany Theis represented Whitt Law, LLC who provides legal services at monthly board meetings.

President John Savage announced the resignation of Trustee Anthony Stanford, effective immediately, and thanked him for his service.

ADDITIONS/CHANGES TO THE AGENDA:

There are no additions to the agenda.

MINUTES OF JULY 26, 2017, REGULAR BOARD MEETING:

Andrew Smith moved, seconded by Maria Lozano, to approve the minutes of the July 26, 2017, meeting as written.

Roll call on motion:

Yes: Butler, Filapek, Lozano, Miller, Needam, Serrano, Savage and Smith

No: none

Abstain: none

Absent: none

One Vacancy

Motion carried.

BOARD MEETING 7-26-17 MINUTES APPROVED

PUBLIC COMMENTS:

None

STAFF REPORTS:

Executive Director Daisy Porter-Reynolds and Trustees thanked Director of Operations, Linda Whitmill for her 38 years of service with the library. Linda will be retiring in September. Circulation is down 7% this month but is not as sharp of a decline as the past month. This is normal given the season and economy. We are in line with our peer libraries. The Harry Potter Festival was a huge success as we had 500 visitors on our BKM “Knight Bus”. Staff Development Day

will be Friday, August 25. The Keynote Speaker will be Aurora Police Chief, Kristen Ziman. Our Breakout Sessions highlight Alderman Bob O'Connor who will be talking about City Government and where the library fits in. The board was provided a copy of our handout for Staff Development day highlighting the agenda and breakout sessions for the day.

Foundation: Laura Stoney invited everyone to view the new Donor Board in the Atrium at Santori. This has been done in conjunction with the Makerspace and will be cost effective moving forward. We are also getting new signage in the Parker Garden. The new signage is funded by the Foundation and is sustainable in the outdoors. Laura gave a reminder on our upcoming event: the Beatles Barbecue on August 26 in the Parker Garden. The Barbecue will also showcase the Makerspace and all the Strategic Planning Pillars. Laura also relayed an invitation from Melinda Kruger of Support Companies, LLC to attend the One Year Anniversary Celebration of their moving into the Old Main Library. Melinda would love everyone to see the renovations that have taken place.

Communications Manager: Amy Roth announced the Bookmobile would soon have a new look! We are having a wrap placed on the Bookmobile that will be longer lasting and will display our new logo.

FORMER BUSINESS: None

NEW BUSINESS:

Alejandro Lococco mural

Dan Barreiro, Chief Community Services Officer at City of Aurora, presented a proposed donation of a mural: Heart of America by the artist Alejandro Lococco of Guadalajara. Mr. Barreiro and Alderman Juany Garza were approached by the Council of Hispanic Communities, an international coalition of Hispanic Organizations, to bring the mural to Aurora as a way to exemplify Aurora's rich history and bridge cultures through art. The mural would be located at Santori Library in the second floor hallway behind the computer lab. It is 40 feet long and 8 feet tall and would be installed at no cost to the library. The mural would take approximately 8 days to complete and the artist is willing to host a program/unveiling of the mural for the benefit of the community.

Andrew Smith moved, seconded by Eva Serrano, to approve the installation of the Alejandro Lococco mural.

Roll call on motion:

Yes: Butler, Filapek, Lozano, Miller, Needam, Serrano, Savage and Smith

No: none

Abstain: none

Absent: none

One Vacancy

Motion carried.

ALEJANDRO LOCOCCO MURAL APPROVED

Discussion of Permanent Exhibit Policy

We are working on an Art and Exhibit Policy and will be reviewing how we approach various requests for placing exhibits in the library. RAILS has a repository of policies on their website that will provide a wealth of information and assistance.

Approval of July and August Bills

Andrew Smith moved, seconded by Archie Needam, to approve the August monthly expenditures as listed on the Authorization Sheet for the period July 27, 2017, to August 15, 2017, in the amount of \$664,916.20.

Roll call on motion:

Yes: Butler, Filapek, Lozano, Miller, Needam, Serrano, Savage and Smith

No: none

Abstain: none

Absent: none

One Vacancy

Motion carried.

PAYMENT OF BILLS

Jeffry Butler inquired as to why we were paying Illinois Heartland System \$29,785 and what OCLC is. Illinois Heartland is the fiscal agent for OCLC (Online Computer Library Center). This is our fee for online cataloging and inter-library loan software.

Jeffry Butler inquired the Mark Your Space Inc. expense of \$4,016. This expenditure represented a 50% deposit for the Bookmobile wrap.

Joe Filapek asked about our policy for employee membership fees. Our Employee Handbook states “an employee may request payment or reimbursement of professional organization dues; provided that such organizations are directly related to the employee’s current job.” We cover ILA and ALA memberships for Librarian I and up.

Progress towards star library status

Daisy Porter-Reynolds reviewed the library’s progress toward star library status and indicated that we have made significant progress in all of the measures and we are well on our way to meeting our goal to become a star library by 2020. Libraries are grouped by total operating expenditures, and then within that group, rated based on five public service indicators: Number of Visitors, Circulation, Electronic Circulation, Computer Use and Program Attendance. The grouping measures the library’s performance against its peer libraries. A star designation is great to have as a goal to share with the community but we know there are many other areas that highlight our success.

2016 Audit Review

The FY16 audit reports from the City of Aurora, Illinois, were provided to the board for their review: Aurora Public Library Annual Financial Report for the Year Ended December 31, 2016; City of Aurora, Illinois, Aurora Public Library Auditor's Communication to the Board of Directors for the Year Ended December 31, 2016; City of Aurora Library Other Postemployment Benefits Program Actuarial Valuation as of December 31, 2016

EXECUTIVE SESSION: None

ADJOURNMENT

On a motion by Andrew Smith seconded by Joe Filapek, the board voted unanimously to adjourn at 6:52 p.m.
All in favor.
Motion carried.

ADJOURNMENT

CERTIFIED TO BE A TRUE COPY

Secretary, Board of Directors

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